

## How to Remove Browser Information When Printing a Web Page?

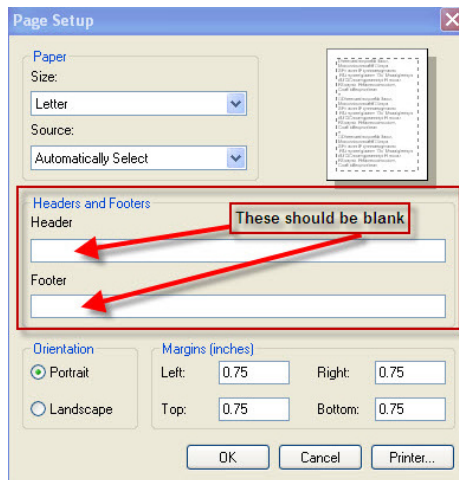
**When would you need to do this?** Sometimes users need to print a survey or report directly from the Zarca system or an HTML page found on the internet. The default settings on your computer will print the webpage title and URL at the top of the page, and the page number, date and time at the bottom of your page. Having these extra characters makes the printed page unusable in presentations.

**How to use this feature?** Please reference the steps below for removing these extra characters when using Internet Explorer and Firefox browsers.

### Internet Explorer:

Click on *File* and then click *Page Setup*

In the Section called *Headers and Footers*, delete everything that appears in each of these text boxes. Click *OK*



### Firefox:

Click *File* and then click *Page Setup*

Click on the tab that says *Margins & Header/Footer*

In the section called *Headers & Footers*, change each of the dropdown options to *--blank--*. Click *OK*

